



Internships: Terms and conditions

Eurostep was established in 1990 to co-ordinate the activities of like-minded European NGOs actively involved in Asia, Africa and Latin America. Member organisations are committed to pursuing equal opportunities and justice between the North and the South, where development co-operation should be people oriented. Advocacy is an integral part of effective solidarity based on practical engagement. It is necessary to examine the root causes of poverty including gender discrimination and other injustices - aware that there is always a connection between micro and macro issues - to carry out effective project support and advocacy.

Eurostep, having its principal office at 115 rue Stévin, 1000 Brussels, is represented by Simon Stocker, Director.

The intern shall stay for a period of minimum 3 months up to 6 months. *Eurostep* can only offer a non paid internship. A fixed-price of € 150,00-/month will be paid as pocket money.

Working hours are fixed by the Director, in agreement with the intern, in accordance with the requirements of normal business or as demanded by special situations and circumstances.

Interns will support the Director in his work. They are responsible to the Director who shall set out the duties and responsibilities of the interns.

It is important to easily work as part of a small team, while at the same time being competent to work independently with little supervision.

The ability to take constructive initiatives on his/her own is an important asset in a small secretariat.

Preference is given to people having some interest and knowledge on issues related to the *Eurostep* programme.

Interns will be asked to undertake any other general administrative tasks as delegated by the Director, including making practical arrangements for meetings.

Interns will take care of their own accommodation and personal expenses.

Eurostep is a member of CONCORD

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